

WELV Request for Proposals for Break-Out Sessions

18th Annual WELV Conference “EMPOWER YOURSELF... EMPOWER OTHERS: MINDSETS FOR LEADING AND LEARNING”

March 16-17, 2017

Charlottesville, Virginia

[Holiday Inn, University Area](#)

Featuring a Keynote Address by the noted author, speaker, and educational consultant Mary Cay Ricci, the 2017 WELV Annual Conference will explore how women leaders can empower themselves and empower others by developing the mindsets for leading and learning. Over the two days of the conference, participants will gain a deeper understanding of issues of importance to them personally and professionally through formal speeches, panel presentations, break-out sessions, and both social and professional networking activities.

Break-Out Sessions are a particularly popular feature of the conference each year, providing opportunities for participants to learn from the experiences of other members of the WELV community on a wide variety of topics.

If you are interested in becoming a Presenter of a Break-Out Session at this year’s event, you are encouraged to review the following information. You will also want to visit the Annual Conference Archive on the WELV website to view the twelve different Break-Out Sessions that were presented at the 2016 WELV Annual Conference.

IMPORTANT INFORMATION on BREAK-OUT SESSIONS for WELV ANNUAL CONFERENCE

- Break-Out Sessions are one hour in length
- Sessions should be informational and relevant to WELV members and should not promote specific products or services
- Sessions should be highly interactive, engaging participants in activities and discussion, as well as providing time for questions and feedback during the last 15 minutes
- Break-Out Sessions can be led by one Presenter or a team of two Presenters
- Presenters are required to complete an online registration with information about their qualifications and a description of the proposed topic of their Break-Out Session
- All Break-Out Proposals will be reviewed by members of the WELV Board
- If the proposal is accepted, Break-Out Session Presenters will be required to register to attend the Annual Conference and pay registration fees (at the “Early Bird” rate)
- Presenters are asked to make the presentation available for posting on the WELV website
- Presenters are asked to provide a laptop and 50 copies of any handouts
- WELV will provide screen and LCD projector (if requested)

IMPORTANT DATES for SUBMISSION of PROPOSALS for BREAK-OUT SESSIONS

Deadline for Online Submission of Proposal:	January 6, 2017
Notification of Invitation to Present:	January 20, 2017
Acceptance of Invitation to Present:	January 27, 2017
Conference Registration Due:	Upon acceptance of invitation

INFORMATION on BREAK-OUT SESSIONS required for ONLINE REGISTRATION FORM

- Title of Presentation (5-10 words)(Clearly reveals topic and captures attention)
- Break-Out Session Abstract (50-100 words) (Description of the major focus, objectives, content, and interactive techniques of the session, providing specific indications of how participants will be able to use the information presented as well as the various activities in which they will participate during the session. This description will appear in the conference program if the proposal is accepted.)
- Target Audience (PreK, Elementary, Middle School, High School, Higher Ed . . . Teachers, Curriculum Leaders, Building Administrators, Central Office Administrators)
- Biography of each Presenter (50-100 words) (Description of Presenter's qualifications to lead a session on this topic, including educational background, work history, leadership experiences, and previous presentations. This description will appear in the conference program if the proposal is accepted.)
- Contact Information for each Presenter (Name, Job Title, Email Address, Phone Number, School Division or Organization)
- Contact Information for a Reference who could provide a recommendation of Presenter

If you have any questions, concerns, or suggestions, please contact Liza Scallet, WELV Administrative Assistant, at Lizascallet@welv.org.

SAMPLE Program Presentation Proposal

Title of Presentation: Instructional Coaching Builds Teacher Content Knowledge

Presenter(s): Biographical Information on each Presenter's Qualifications to Lead Session on Topic

Program Abstract: The presenter will share ways she has used cognitive coaching as a model to engage elementary teachers in the study of math concepts. Through this innovative strategy teachers at Happy Elementary School have deepened their own mathematical knowledge, and in turn have involved their students in more challenging, problem-based lessons. Participants in the session will have a chance to practice the use of this coaching model, view videos of teachers who have taken part in this training, and discuss the ways in which they have addressed the challenge of enhancing teacher content knowledge in their schools and divisions.

Major Focus: Teaching for Understanding
Target Audience: K-6 Teachers & Administrators
Presenter: Michelle Jones
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